

Academic Affairs Manual

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Committee

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Faculty Leaves and Honors Committee

(Supercedes PM 89-15)

OVERVIEW

The University bestows leaves and honors on outstanding members of the faculty for excellence in teaching, service and research, scholarship, and creative activity. These awards are given annually to deserving faculty as formal acknowledgment of their contributions to the University community.

CHARGE

The University Leaves and Honors Committee is charged to evaluate nominations and applications for the following leaves and honors:

- The Lyle E. Gibson Dominguez Hills Distinguished Teacher Award
- The Presidential Outstanding Professor Award
- The Excellence in Research, Scholarship and Creative Activity Award
- The Excellence in Service Award
- Sabbatical Leaves

The Committee shall receive from the Assistant Vice President for Faculty Affairs (AVPFA) the list of candidates for each award, together with all documents supporting their candidacies. Applying the criteria implicit for the purpose of each award, the Committee shall select recipients for the current academic year. By the date designated for each award, the Committee shall notify the AVPFA of the identity of selected recipients, and forward documentation to the AVPFA indicating the basis for the Committee's selection.

PANEL MEMBERSHIP

The membership of the Faculty Leaves and Honors Committee shall be comprised as follows:

Five (5) tenured faculty members shall be elected annually to serve on the Faculty Leaves and Honors Committee, with one member selected from each College or equivalent unit. Faculty who are candidates for leaves and honors may not be elected to the committee.

TERMS OF SERVICE

To ensure continuity, one member shall be held over for an additional year. It is the chair of the committee who shall be the hold-over member, and no member shall be elected from his/her College or unit. In the event that the chair is unable or unwilling to serve, the committee shall elect another member to serve as the hold-over member.

Approved: Allen A. Mori

Date: 4-10-06