

Guidelines for Curriculum Road Maps – (to be included with New Degree Proposals, Option Elevation Proposals, and New Concentrations)

Four-Year Road Maps

- Eight semesters* – students should be able to complete the degree in four years (as per GI 2025). (Students may choose to take a longer period of time to actually complete the degree, however, it needs to be set up so that it may be completed in four years, i.e., the needed courses are offered in the semesters indicated on the degree road map.)
- The Road Map contains all the units needed to complete the degree, i.e., 120 units. (For degree programs that have been approved for more than 120 units, the road map contains all of the degree units.)
- The Road Map specifies the program requirements, any pre-requisite courses, university requirements, and all GE requirements (the road map may indicate the specific semester in which a specific GE requirement is to be met or may indicate that the student takes general GE units.)

Two-Year Road Maps for Transfer Students

- Four semesters* – students should be able to complete the degree in two years (as per GI 2025). (Students may choose to take a longer period of time to actually complete the degree, however, it needs to be set up so that it may be completed in two years, i.e., the needed courses are offered in the semesters indicated on the degree road map.)
- The Road Map contains all the units needed to complete the degree, i.e., 60 units. (For degree programs that have been approved for more than 120 units, the two-year road map may contain more than 60 units.)
- The Road Map specifies the program requirements, any pre-requisite courses, university requirements, and all upper division GE requirements (the road map may indicate the specific semester in which a specific GE requirement is to be met or may indicate that the student takes general GE units.)

*Roadmaps should not require students to attend summer session or winter session.

Checklist for Curriculum Road Maps – (to be included with New Degree Proposals, Option Elevation Proposals, and New Concentrations)

Four-Year Road Maps

_____ Eight Semesters

- Students should be able to complete the degree in four years (as per GI 2025). (Students may choose to take a longer period of time to actually complete the degree, however, it needs to be set up so that it may be completed in four years, i.e., the needed courses are offered in the semesters indicated on the degree road map.)

_____ 120 units, the eight semesters come to a total of 120 units

- The Road Map contains all the units needed to complete the degree, i.e., 120 units. (For degree programs that have been approved for more than 120 units, the road map contains all of the degree units.)

_____ All Degree Requirements

- The Road Map specifies the program requirements, any pre-requisite courses, university requirements, and all GE requirements (the road map may indicate the specific semester in which a specific GE requirement is to be met or may indicate that the student takes general GE units.)

_____ All unit counts are correct

- The number of units for each course is correct.
- The total number of units for each semester is correct.
- The number of units for the eight semesters equals the total number of degree units.

Two-Year Road Maps for Transfer Students

_____ Four Semesters

- Students should be able to complete the degree in two years (as per GI 2025). (Students may choose to take a longer period of time to actually complete the degree, however, it needs to be set up so that it may be completed in two years, i.e., the needed courses are offered in the semesters indicated on the degree road map.)

_____ 60 units, the four semesters come to a total of 60 units

- The Road Map contains all the units needed to complete the degree, i.e., 60 units. (For degree programs that have been approved for more than 120 units, the two-year road map may contain more than 60 units.)

_____ All Degree Requirements

- The Road Map specifies the program requirements, any pre-requisite courses, university requirements, and all upper division GE requirements (the road map may indicate the specific semester in which a specific GE requirement is to be met or may indicate that the student takes general GE units.)

_____ All unit counts are correct

- The number of units for each course is correct.
- The total number of units for each semester is correct.
- The number of units for the four semesters is correct.