



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

Office of Academic Programs • WH 440 • creview@csudh.edu

PROCESS FOR OBJECTIONS TO CURRICULUM PROPOSALS

Objections during Campus-Wide Sharing #2

During the campus-wide sharing stage, there will be a 10-working day moratorium, that starts from the publication date of the Curriculum Register. During this time, departments, deans, or individual faculty may raise objections or concerns. Because the Curriculum Register only contains a summary of the curriculum proposal, the objecting party must first contact the proposing faculty and College Curriculum Committee chair to request the full proposal within 10 working days of the publication of the Curriculum Register. All objections to/concerns about the full proposal should be submitted in writing within 10 working days of receipt of the full proposal using the following process:

Same College Objections

Any individual and/or group who objects to a proposal submitted by their own College, should submit their written objection to the College Curriculum Committee chair and Academic Programs via email. Once received, Academic Programs will record the objection(s) and the College Curriculum Committee will attempt to resolve the objections in a timely manner.

If the objections are resolved to both parties' satisfaction, the College Curriculum Committee will consider the proposal as part of the curriculum review process and the Curriculum Committee chair will send a full report of the objections raised, a summary of how the objections have been resolved, and the committee's recommendations along with the proposal to UCC with copies of the report to:

- Faculty members who proposed and objected to the proposal in question,
- Relevant department chairs,
- Academic Dean, and
- Academic Programs for dissemination to the appropriate committees (i.e., Graduate Council).

If no resolution is reached, the College Curriculum Committee, after hearing from both parties, will make a decision to approve or not approve the proposal and send its decision, along with a full report of the objections raised, the attempts to resolve the objections, and the Committee's recommendations, to:

- Faculty members who proposed and objected to the proposal in question,
- Relevant department chairs,
- Academic Dean, and
- Academic Programs for dissemination to the appropriate committees (i.e., Graduate Council).

If either party is dissatisfied with the outcome, they may appeal to UCC within 10 working days of receiving the College Curriculum Committee's decision (see details below).



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Cross College Objections

Any individual and/or group objecting to a proposal submitted by a department/program outside of their own college should submit their written objection to the College Curriculum Committee chair of the proposing department and Academic Programs via email. Once received, Academic Programs will record the objection(s) and the College Curriculum Committee will attempt to resolve the objections in a timely manner.

If the objections are resolved to both parties' satisfaction, the College Curriculum Committee will consider the proposal as part of the curriculum review process and the Curriculum Committee chair will send a full report of the objections raised, a summary of how the objections have been resolved, and the committee's recommendations along with the proposal to UCC with copies of the report to:

- Faculty members who proposed and objected to the proposal in question,
- Relevant department chairs,
- Academic Dean, and
- Academic Programs for dissemination to the appropriate committees (i.e., Graduate Council).

If no resolution is reached, the College Curriculum Committee will send a full report of the objections raised, the attempts to resolve the objections, and the Committee's recommendations, to:

- Faculty members who proposed and objected to the proposal in question,
- Relevant department chairs,
- Academic Dean, and
- Academic Programs for dissemination to the appropriate committees (i.e., Graduate Council).

UCC will consider the proposal using the appeals process outlined below.

UCC Appeals Process

UCC will consider appeals when:

- There is overlap in disciplinary content and/or methods
- When the use of another department/program's faculty is involved
- If objections were not resolved at the College level in a cross-college dispute.

When UCC hears appeals, both parties will have the right to present their case in person to the committee. If objections are not resolved at the College level, UCC will invite both parties to speak, then UCC will vote to allow the proposal to proceed through the curriculum process or not. UCC members who are also members of the disputing departments will recuse themselves.

The UCC chair is responsible for writing a full report of the objections raised, the attempts to resolve the objections at UCC, and its recommendations to:

- Faculty members who proposed and objected to the proposal in question,
- Relevant department chairs,
- Academic Dean, and
- Academic Programs for dissemination to the appropriate committees (i.e., Graduate Council).



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Objections to New Prefix Requests

Any individual and/or group who objects to a proposal for new prefix requests should submit their written objection to the College Curriculum Committee chair and the Office of Academic Programs via email. Once received, Academic Programs will record the objection(s) and the University Curriculum Committee will attempt to resolve the objections in a timely manner using the process described above.

Appeal UCC Decisions

UCC decisions on same-college, cross-college objections, and new prefix requests can be appealed to EPC, subject to Academic Affairs policy [AA 2006-13](#).