



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

Office of Academic Programs • WH 440 • creview@csudh.edu

REQUEST TO ADD A SPECIAL DESIGNATION or GRADUATION REQUIREMENT TO A COURSE

Complete form as directed and include requested supplemental documentation as appropriate. Submit: (1) completed form, (2) completed course proposal form (new/modified), and (3) appropriate attachments to Academic Programs via creview@csudh.edu to route to the appropriate committee for review.

Proposer Name: _____ **Email:** _____ **Date:** _____

College: _____ **Dept.:** _____ **Ext.:** _____

Degree Program (if applicable): _____

1. Course Information:

Subject	Number	Title	Units
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2. Proposed Use (Check all that apply):

Ethnic Studies (Got to question #3a)

GWAR (Got to question #3b)

Online/Hybrid (Go to question #3c)

3. Complete and attach appropriate documents:

- a. If you are proposing the course meet the **Ethnic Studies requirement**, complete the following:
 - i. Provide evidence and/or a description of assignments and activities and how they will be assessed for this course.
- b. If you are proposing the course to meet the **GWAR requirement**, complete the following:

Note: GWAR-certifying courses shall address these requirements per the GWAR Policy. Refer to Academic Affairs [AA 2020-08](#) policy for certification regarding the Graduation Writing Assessment requirement policy for certification by course (2020-08, 6.1-6.4) for:

 - Student enrollment cap of 25 per section;
 - Ten to twelve pages of informal writing that scaffold and build toward the required pages of formal writing;
 - Ten to twelve pages of formal writing in the genres and forms that constitute the activities and discourse of defined disciplines;
 - All GWAR-certifying courses or course sequences shall total a minimum of 3 credit units OR a minimum of 2 ½ hours of weekly instruction;
 - Students shall pass GWAR-certifying courses with a grade of C or better to satisfy GWAR.
 - i. Complete the [GWAR SLO-to-PLO matrix](#).
 - ii. Provide evidence and/or a description of assignments and activities and how they will be assessed for this course.
- c. If you are proposing the course as an **Online/Hybrid course**, complete the following:
 - i. Provide evidence and/or a description of assignments and activities and how they will be assessed for this course.



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4. Justification/rationale to add a special designation/graduation requirement to the course.



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REQUEST TO ADD A SPECIAL DESIGNATION or GRADUATION REQUIREMENT TO A COURSE

Faculty Proposer Name

Faculty Proposer Signature

Date

Eth. Studies Comm. Chair Name

Eth. Studies Comm Chair Signature

Date

UWC Comm. Chair Name

UWC Comm. Chair Signature

Date

OHLC Chair Name

OHLC Chair Signature

Date