



Academic Senate • 1000 E. Victoria • Carson, CA 90747 • WH-A420 • (310) 243-3312

Academic Senate Resolution

**W* EXEC 20-19 Amending Non-Tenure Track Faculty Advisory Board Policy
52 in favor/0 opposed/3 abstentions
Resolution Passes 10/28/2020**

RESOLVED: That the Non-Tenure Track Senators of the Academic Senate should be members of the Non-Tenure Track Faculty Advisory Board (NTTFAB), as established in policy AA 2020-01 during academic year 2019-2020; and be it further,

RESOLVED: That said policy should be amended to include Non-Tenure Track Senators as ex-officio voting members of the NTTFAB, and be it further,

RESOLVED: That said policy should specify that NTTF members should vote on their NTTFAB representative; and be it further,

RESOLVED: That the Academic Senate of California State, Dominguez Hills recommends the revised and attached NTTFAB Policy (AA 2020-01) be adopted; and be it further,

RESOLVED: That the ASCSUDH distribute this resolution to:

- President of CSUDH,
- Provost,
- Deans,
- Faculty,
- Staff, and
- Associated Students Inc.

RATIONALE:

For proposed new item 3.1.10: It was assumed NTTF Senators would be part of the NTT Faculty Advisory Board, but this was not made an explicit part of the charge. This leaves NTTF Senators with a responsibility not outlined in Senate resolutions or policy.

For proposed new section 3.4: Many Senate committee memberships are currently affirmed through a Senate vote. The principle of democratic representation and shared governance suggests, at minimum, if a committee requires membership from every College on campus, the members of each College should have input into who represents their College on the committee. However, self-nominated members are often accepted in committee Calls for Service and affirmed through a Senate vote rather than a College vote, which calls into question whether each College has actual input into who represents their College on these committees.

Approved by the Academic Senate on: October 28, 2020

Sent to the Provost's Office for approval on: October 30, 2020

Approved on: [Click or tap to enter a date.](#)

Non-Tenure Track Faculty Advisory Board Policy

1.0 Mission

1.1 The Non-Tenure Track Faculty Advisory Board (NTTFAB) will work towards ensuring inclusiveness and equity so that all non-tenure track faculty experience equitable conditions for teaching, faculty hiring, development, evaluation, and inclusive practices in shared governance across colleges, departments, programs, and divisions.

2.0 Charge

2.1 The NTTFAB will support the work of the NTTF Implementation Committee in its efforts to enact the recommendations of the Task Force to Recommend Best Practices for Non-Tenure Track Instructional Faculty.

2.2 The NTTFAB will make relevant recommendations to the Academic Senate Executive Committee, the Faculty Policy Committee, the Educational Policy Committee, and the Academic Technology Committee.

3.0 Advisory Board Membership

3.1 The NTTFAB Advisory Board shall be comprised as follows:

- 3.1.1** Chair will be the Non-Tenure Track Faculty Senate Executive Committee representative;
- 3.1.2** The faculty co-chair from the NTTF Implementation Committee may join the board as a non-voting, ex-officio member;
- 3.1.3** One non-tenure track faculty representative from each college elected by the non-tenure track faculty in the college;
- 3.1.4** One non-tenure track faculty representative from coaching elected by the non-tenure track coaching faculty;
- 3.1.5** One non-tenure track faculty representative from counseling elected by the non-tenure track counselor faculty;
- 3.1.6** One non-tenure track faculty representative from the library elected by the non-tenure track librarian faculty;
- 3.1.7** One tenured/tenure-track faculty representative elected by the Academic Senate with previous experience as a non-tenure track faculty member;
- 3.1.8** One staff member who works with non-tenure track faculty elected by all staff;
- 3.1.9** One California Faculty Association (CFA) Steering Committee member appointed by the CFA chapter;

3.1.10 All NTTF Senators currently serving in the Academic Senate as voting, ex-officio members.

3.2 Each board member shall serve a two-year term. Terms may be staggered.

3.3 Non-tenure track faculty shall receive support (e.g. professional development funds, stipends, etc. – at the selection of the faculty member and as permitted by University policy) for their participation on the NTTFAB.

4.0 Election and Voting Procedures

4.1 Calls for Service will come from the Senate Parliamentarian;

4.2 The non-tenure-track faculty in all colleges, coaching, counseling, and the library shall nominate representatives, and all NTT faculty shall vote on the NTTF nominees;

4.3 Faculty shall nominate themselves or others for the tenured/tenure-track faculty representative, and the NTT faculty shall elect the tenured/tenure-track representative;

4.4 All staff shall nominate and elect their representative;

5.0 Meetings

5.1 The NTTFAB shall meet at least two times per semester.

5.2 Meetings shall be announced two weeks in advance.

5.3 Meetings shall be open to all faculty.

5.4 The NTTFAB shall meet at least once per semester with the Provost and university President to share concerns and updates from the board.

6.0 Communications

6.1 The NTTFAB shall communicate the time, place, activities, and recommendation of the board through the non-tenure-track faculty listserv.

6.2 The NTTFAB shall use the listserv to solicit the needs of the non-tenure track faculty across the colleges to better represent their experiences at CSUDH.

6.3 The NTTFAB shall be kept abreast of current best practices by Faculty Affairs & Development for supporting the professional development of non-tenure-track faculty members.

Approved:

Date: