



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

Office of Academic Programs • 1000 East Victoria St. • Carson, CA 90747

## General Education Committee

Monday, October 8, 2018

10:00am -12:00pm – Provost’s Conference Room

### MINUTES

**Present:** D. Hoopes, L. Edwards, K. Costino, P. Kalayjian, J. Wilkins

1. **Call to Order** – M/S/P
2. **Approval of Agenda** - M/S/P
3. **Minutes**
  - a. Tabled – M/S/P
4. **Guidelines/Guiding Notes for GE Course Reviewers**
  - a. 3 mock-ups
    - i. Area C
    - ii. Area D
    - iii. Area E
  - b. Remove IGESTE information since it doesn’t apply to the CSU
  - c. Program Learning Outcomes
    - i. Align = PLOs so we can assess down the road
  - d. Determine how we want to align goal -> outcome -> skill on an individual course level
  - e. As a campus, we had many more rules/guidelines
    - i. GEC needs to decide if it wants to make a recommendation or whether to use the Guiding Notes or have more layers to the review process
  - f. Committee history (?) = see which area the content aligns with Humanities vs. Social Sciences
    - i. The notes do changes every year (revise in October) not so much changes in guidelines but provide clarity/clarifying and improvement
  - g. K. Costino: need to have a broader discussion regarding assessments
    - i. What GE assessments look like at other campuses
  - h. Area G => need to make a recommendation on what to do because it must be corrected this year for current catalog
    - i. Make a University Graduation requirement?
  - i. PLOs done for about two years
    - i. How to align courses wth PLOs?
      1. Ad hoc committee works on this
    - ii. GE goals & outcomes
    - iii. Align = the areas
    - iv. 7 overall PLOs
      1. 1) Overall; 2 – 4) Skills; 5) Science; 6) Humanities; 7) Social Science
      2. Have the 7 goals and rotate through them



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- a. How do we cycle through the PLOs (including the sub-topic list of outcomes)?
- b. Perhaps assign a group of people to work on how to assess
  - i. Include someone from GE and faculty who teach in the area

## 5. Next Steps

- a. Area G
  - i. What do you think about not changing anything
    - 1. Move to University Graduation requirement for 1 year as a temporary fix
    - 2. Determine if a “Town Hall” is needed on where to “put” Area G
- b. Previous Area C courses meet 1 objective where Area D required to meet all requirements?
- c. K. Costino will take suggestions to EPC for a stop gap for now to have a larger conversation
- d. Response from K. Costino (This response is not accurate)
  - i. USLOA/PRP
  - ii. Process started = GE PLOs about 2 years ago
  - iii. Assessment = developing a process
  - iv. We understand GE is a program
- e. K. Costino will draft paragraph for GEC to review before sending to K. O’Donnell
- f. Area C
  - i. Eliminate information from Catalog
  - ii. Student use of Catalog
    - 1. Redo the catalog descriptors
- g. Still need information for people who want to develop a course for GE
  - i. Adapted recommendations for what campus might want from the CSU guidelines
- h. What are the processes for updating the Catalog copy
  - i. Does this go to Senate?
  - ii. Who has the authority?
    - 1. Can GEC make a recommendation to Senate?
    - 2. Program modifications through UCC?
  - iii. D. Hoopes thinks there is a campus consensus that GE was/is a “mess”
    - 1. Obligated to be assessed if you are GE
- i. No Guiding Note from CSU for Area F
  - i. Working group to develop guidelines
    - 1. Viable application system/procedure
      - a. Paperwork
      - b. Objective
    - 2. Clear criteria
      - a. Include the basic skills courses?
      - b. Return t departments to see if they



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3. Start having conversations regarding assessment to rather than the criteria
  - a. Guiding notes vs. old catalog copy
4. Senate sponsored Town Hall
  - a. Program Learning Outcomes
  - b. Assessment
  - c. Area G
  - d. Frustrations
  - e. Dean Costino will look to see what kind of support we can get
5. International students
  - a. Notify CEIE of all new programs
  - b. Need to notify CEIE
    - i. New degrees/ concentrations
    - ii. Degree elevations
    - iii. discontinued