

General Education Committee
WH D-442
Monday, February 27, 2012
10:00am - 11:15am
Minutes

Present: L. Fitzsimmons, M. Suchenek, M. Maki, L. Hutton, C. Dales, N. Palacios, E. Magruder, D. Best, S. Pawar, L. Skiffer, P. Krochalk, K. Ganezer, E. Kulikov, J. Hill

Absent: I. Heinze-Balcazar, D. Belu

1. **Call to order:** 10:09 a.m.
2. **Approval of Agenda**
 - a. L. Fitzsimmons- Insert topic of GE Charge to "Old Business"
 - i. D. Best moved to approve agenda as amended. E. Magruder seconded. M/S/P
 1. Agenda approved.
3. **Approval of February 13, 2012 Minutes**
 - a. L. Fitzsimmons- recommended revisions to Old Business Item 1a Area Review Update.
 - i. The following departments asked for a 2 week extension: Psychology and Political Science. Theatre Arts & Dance, Humanities, and English have submitted their report. Health Science will submit their Area Review today.
 - b. C. Dales moved to approve minutes with revisions. D. Best seconded.
 - c. Minutes approved.

Old Business

1. **GE Committee Charge**
 - a. Ex-officio (non-voting) Members- It was confirmed that the Liberal Studies Department is represented by the "Chair" not the coordinator.
 - b. Overview- L. Fitzsimmons- motion to remove the word "approximately" because of its ambiguity.
 - i. M. Suchenek- 13 voting members is a fully staffed committee. Questioned if wording should be included for that.
 - ii. P. Krochalk- Questioned if a change to the charge would need to be made now that GEC has a representative from Nursing. The wording allows for flexibility.

- iii. M. Suchenek suggested using the word “normally” in place of “approximately”
- c. M. Suchenek moved to replace ‘approximately’ with “normally” and list Liberal Studies department “Chair.” P. Krochalk seconded.
 - i. Approved
- d. S. Pawar- commented that GEC had not yet voted on the charge.
- e. D. Best moved to approve the General Education Committee Charge with the approved changes. L. Skiffer seconded. M/S/P
 - i. GEC Charge Approved

2. Area Review Update- L. Fitzsimmons

- a. Comp Science has not submitted their report yet. Department is expected to submit by the next GE meeting date.
- b. Chemistry has not submitted their report. Have not received a response regarding an expected date.
 - i. J. Hill offered to contact and work with Chemistry regarding submission of their report. L. Fitzsimmons will continue to be the mediator between the GEC and department.
- c. 2 volunteers will be needed to work together as a subcommittee. L. Fitzsimmons will send a rubric to the committee.
 - i. Subcommittee reviews due in April.
- d. E. Kulikov requested Political Science instead of the science she volunteered for at the last meeting.
- e. Call for volunteers:
 - i. POL: L. Skiffer, E. Kulikov
 - ii. PSY: L. Hutton, L. Skiffer
 - iii. HEA/HSC: E. Magruder, K. Ganezer
 - iv. CHE: D. Best

3. Catalog Description Revision

- a. S. Pawar- Objectives for CSC 101 and LIB 150 are missing from the description; questioned if they got dropped out.
 - i. L. Fitzsimmons will review the copy and make sure the information is in the description.
- b. L. Fitzsimmons - commented that Library is in the description under A4.
- c. S. Pawar- CSC 101- there are no objectives and no description for CSC 101.
 - i. The course description was revised.

- d. L. Fitzsimons- Table the description; insert those revisions and bring back to the committee for review.
- e. E. Magruder- under "C. Objectives for the Area of the Humanities" questioned if all 5 objectives are being met as stated in the description.
 - 1. "...students completing these courses will meet the above 5 objectives."
- f. L. Fitzsimmons- suggested taking this issue back to the departments that serve Area C to see how they want to address this.
 - i. She will send an email to the department chairs and ask them to deliberate as a group.
- g. C. Dales will also ask the Library Dean about the Library course in GE.
- h. Table revision.

New Business- Humanities Course Proposals

1. HUM 310 Topic: Hispanic Literature, Art, and Culture

- a. L. Fitzsimmons- Professor Benito Gomez is the proposer of course.
- b. D. Best moved to approve. P. Krochalk seconded. M/S/P
 - i. Approved
 - ii. 3 abstentions

2. HUM 310 Topic: The Environment in Literature and Culture

- a. L. Fitzsimmons, proposer, asked M. Suchenek to serve as GEC chair, to mediate discussion and call for votes on her proposals.
 - i. M. Suchenek agreed to serve as interim GEC chair as L. Fitzsimmons recused herself from the meeting for discussion and vote on her two proposals.
- b. M. Suchenek called for discussion on the topic course. E. Magruder offered a summary since she is on the Humanities department committee.
- c. There was questioning of the curriculum process for HUM 310 topic courses.
 - i. S. Pawar- GEC should make sure these courses meet the F1 Area outcomes; individual courses are not reviewed by UCC.
- d. L. Fitzsimmons was called back in to answer questions about the course.
 - i. Proposal still needs to go to be reviewed by the CAH curriculum committee.
- e. K. Ganezer moved to approve course. P. Krochalk seconded. M/S/P
 - i. Approved
- f. Note: Lorna recused herself for further committee discussion and vote.

3. HUM 310 Topic: The Witch in Literature and Culture

- a. L. Fitzsimmons, proposer, gave an introduction of course topic.
- b. L. Skiffer- typo in grading scale; consider revising.
 - i. Typo with title Scarlet Letter.
- c. L. Skiffer moved to approve pending revisions. K. Ganezer seconded.
M/S/P
 - i. Approved
- d. Note: Lorna recused herself for committee discussion and vote.

L. Fitzsimmons asked K. Ganezer if he would be on the HEA/HSC subcommittee; he agreed.

CSU Institute for Teaching and Learning Summer Institute 2012- L. Fitzsimmons

1. The Institute will be held in Long Beach during the summer. E. Magruder and I. Heinze- Balcazar have volunteered to participate. Call for other volunteers at this time. She will send an email to the committee with information details requesting more volunteers.

Adjournment 11:12am