



## **General Education Committee Meeting**

### **Minutes**

February 28, 2011

**Present:** E. C. Dales, L. Skiffer, C. Turner, L. Pu, P. Krochalk, M. Maki, M. Eyman, K. Ganezer, B. Gomez, J. Dote-Kwan, L. Fitzsimmons, T. Haney, M. Suchenek

**Absent:** I. Heinze-Balcazar, M. Auerbach, T. Gomez

L. Fitzsimmons called the meeting to order at 10:09 am.

### **Agenda**

The agenda was amended to: add to Old Business, UCC/PRP representation. M. Suchenek moved to approve the agenda as amended. L. Skiffer seconded the motion. M/S/P

### **Minutes – September 27, 2010**

Corrections page 2 (a) change to subjective and change to “one”.

J. Dote-Kwan moved to approve the minutes as amended. B. Gomez seconded the motion. M/S/P

### **Old Business**

- **GE Committee Representative for University Curriculum Committee (UCC)**

J. Dote-Kwan asked if a person can represent two areas on a committee. She is going to be the SOE representative to UCC and will represent GE if possible. J. Dote-Kwan also questioned where she will have two votes since representing two areas. M. Maki informed the committee that he would consult the Provost to see if this is possible. J. Dote-Kwan volunteered to serve until the end of the spring semester.

- **GE Committee Representative for Program Review Panel (PRP)**

L. Fitzsimmons called for nominations/volunteers to represent GE on PRP. PRP meetings are held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month from 1-2:30 in the Provost’s Conference Room, WH 442. No volunteers. Item tabled until additional members of GE Committee are present.

### **New Business**

- **HIS 121**

L. Fitzsimmons presented the proposal submitted by History to change the title and course description for HIS 121. The proposed title is *World History II*. The committee reviewed the current status of the course. The previous course in the sequence is HIS 120: *World Civilizations I*. The committee questioned if the department is changing HIS 120 also. There is no mention of this in the proposal. The committee expressed that the “II” could be confusing for the students who might be expecting a “I” version of the course. The committee recommends making the enumeration consistent with the two courses. The committee suggested recommending that the department drop the Roman numeral from both HIS 120 and HIS 121.

P. Krochalk moved to approve the course conditionally pending removal of the I and II from the title unless there is an indication of connectedness. J. Dote-Kwan seconded the motion. The committee continued the

discussion regarding the concerns that the course is a world history course from 1500 on. The committee is not sure of the content. J. Dote-Kwan suggested adding more to the title to clarify.

M. Maki is concerned that the proposing department is not in attendance and that could delay the processing of the course. M. Maki suggests getting someone to speak to the department to clarify.

K. Ganezer recommends inviting the department to a future meeting. He would like to know why the department is changing from Civilizations to History. He suggests that the committee hear from the department before acting.

M. Suchenek is against delaying approval until the next meeting. L. Fitzsimmons will contact the History department and forward the committee's concerns. The committee will revisit the proposal once we hear from the History.

M. Suchenek made a friendly amendment: upon removal of perceived discrepancies regarding the title of the course and content and the relationship to HIS 120.

P. Krochalk expressed concerns that the committee is concerned with overstepping. K. Ganezer stated that the safest thing to do is to have the department come in to talk to the committee about the course.

L. Fitzsimmons called the question: Aye=4; Nay=0; Abstentions=1. Motion passed.

- **HEA Courses**

P. Krochalk informed the committee that the Health Sciences department is making a change in course prefix for some courses. About 10 years ago some of the course prefixes were changed from HEA to HSC. This includes HSC 201, which is a GE course. This is confusing for students. The division proposes to change the courses back to HEA. This will (1) be less confusing for students and (2) be easier to track FTES.

J. Dote-Kwan moved to accept the change. L. Pu seconded the motion. M/S/P

- **Subcommittee Information**

L. Fitzsimmons informed the committee that the resubmission from Anthropology was received. L. Skiffer has not reviewed yet. She received the packet from Mark Carrier last week. The subcommittee has not met yet.

- **Announcements/Other**

M. Maki asked if it has been a practice of this committee to not invite proposing areas when a course is being considered. L. Fitzsimmons stated that since it is an open meeting the proposing area is always welcome. She said that when it is a first reading it is not the norm to invite to the meeting. The proposing area is only invited when there is a debate or additional information is needed. M. Suchenek said that there is no systematic process to invite vs. not to invite. He recalls that if the proposal looks straight forward, then no need to invite. If the change is substantial then the department is invited. P. Krochalk thought that everyone came to UCC/GE when proposal is on the agenda. K. Ganezer says that his recollection is that UCC did not invite.

If meetings are open there is no need to change procedure. The proposing area would be reminded to com. They should be notified when the proposal is on the agenda.

L. Fitzsimmons will begin notifying the area when a proposal is on the agenda. K. Ganezer suggests being proactive in informing departments that a proposal is on the agenda and to inform them that it is in the spirit of getting feedback so that the proposal can be approved more efficiently.

- **Adjourn**

M. Suchenek moved to adjourn the meeting. J. Dote-Kwan seconded the motion. M/S/P

**Meeting Adjourned at 10:59 am**

Respectfully submitted,

Tracey Haney