



California State University
Dominguez Hills

Office of Academic Programs • 1000 East Victoria St. • Carson, CA 90747

General Education Committee

Monday, March 11, 2013

10:00-12:00 – Provost’s Conference Room

Minutes

Call to Order: 10:14am

Approval of Agenda

1. P. Krochalk moved to approve. D. Best seconded. M/S/P
 - a. Agenda approved

Approval of Minutes

1. **February 11, 2013 Minutes:**
 - a. L. Fitzsimmons will send revisions and corrections.
 - b. P. Kalayjian moved to approve minutes with recommended revisions. D. Best seconded. M/S/P
 - i. Revised minutes approved.
2. **February 25, 2013 Minutes:**
 - a. L. Fitzsimmons will send revisions and corrections; Summary is not sufficient.
 - b. D. Best moved to approve minutes with recommended revisions. L. Goldman seconded. M/S/P
 - i. Revised minutes approved.

Old Business

1. **Area Assessment: Formation of Subcommittees**
 - a. Philosophy: L. Fitzsimmons and D. Best
 - b. Math: A. Pu
 - c. Chicana/o Studies: P. Kalayjian and E. Magruder
 - d. L. Fitzsimmons- Motion to adjust agenda to talk about New Business- John Tomlinson’s proposal

2. New Business- John Tomlinson: Proposed Substitution Template

- i. A. Pu- Proposed Chemistry courses as substitution for Area C-3.
This is a literature course. Students find literature, article search from different subjects and write a full paper. Knows it's not as broad; this is the closest course to satisfy this area.
 - ii. This substitution is limited to Chemistry majors only.
 - iii. They have to delete/remove 9 units. Area A is double count with Math. Area B is waived.
- b. L. Fitzsimmons- Understands the concern and need to reduce units. The concern is about parallel of subject matter.
- c. P. Kalayjian- Asked if the departments have searched how other universities are reducing units.
- i. A. Pu- Other universities have lower GE units. The only other university with higher GE units is CSUMB but their major units are less so they do not have this problem.
 - ii. C. Turner- Transfer students already have their GE certified, coming in with 39 units.
 1. A. Pu- It's not a problem for transfer students. This is not related to STAR Act. This is for the 120 unit cap.
- d. D. Best- Need to look at them on a case by case basis, not collectively.
- e. P. Kalayjian- How do we end up with these extra GE units? Extra English and Area D and 1 extra unit in Area B because of lab.
- i. Not sure of configuration of units. Area D, extra English course.
- f. M. Maki- The problem lies in the large GE package; it calls for a revising of the GE package. We're under the gun to make quick fixes by April.
- g. L. Fitzsimmons- EO 1033 for GE unit requirements. We have extra units in Area D; we have flexibility in our system.
- h. J. Thomlinson, Chair of Biology Department- In the College of Natural and Behavioral Sciences, 4 departments have issues with the 120 unit degree cap. He brought Biology as an example. The reason they're large majors is because of the requirements upon graduation; students need to have well rounded, depth in their studies. In looking at letter and spirit, just for Double Counting, they're covering the issues that need to be discussed.

- i. Example: Genetics course and SMT. Also Area E with UNV 101- Lifelong Learning/Life skills.
 - ii. Also, senior project syllabus and lifetime health. Ex: Reproductive health. Senior project is the 2nd class BIO majors take- Students have satisfied Area E. Students are already covering the Areas in the major.
 - iii. Department has considered what can they do and know this option will not harm their students. Knows there are decisions that could be made by the Chancellor's Office that could harm their students and this proposal option will not harm them.
- i. P. Kalayjian- These thoughtful substitutions make total sense; there is a possibility this could be a trial run to help with a rethinking of GE.
- j. J. Thomlinson- He interprets the Life Long Learning Outcomes as being for what students do after they leave here; skills, depth in thought and skills they take away.
 - i. GE courses are spread out; students are encouraged to take a mix of GE and major courses as preparation for life.
- k. M. Maki- Keep in mind, we're in a transitional period of UNV 101. The Provost is working on First Year Experience (FYE). What the students get in FYE will change the experience they get.
- l. J. Thomlinson- Yes, all departments will be in compliance with the 120 unit-cap with these proposed changes.
- m. D. Best- Motion to accept BIO 490 as a substitute for Area E.
 - i. Request for a full course syllabus to follow formal procedure.
- n. M. Maki- SMT needs to send their course proposals through also.
- o. L. Fitzsimmons- If committee concurs, the GEC will request syllabi for courses proposed for all Area E substitutes for the next meeting.
 - i. I. Heinze-Balcazar /D. Best- M/S/P
- p. P. Krochalk- Should let the departments know they need to demonstrate how the course content meets the Area Learning Outcomes.
- q. M. Maki – For Physics, Chemistry and Biochemistry, there would be a waiver for SMT; all want a waiver of substitution for SMT- it makes sense that we'd waive them. It's by the program.
 - i. L. Fitzsimmons- This proposal hasn't been submitted to the SMT subcommittee. They should be involved in the discussion.

- r. M. Maki - For the sake of time, can the SMT subcommittee be informed before they review that the GEC is in support of the proposal and willing to waive/substitute these courses.
 - i. We are in a time crunch. Would appreciate to get a sense of the GE committee's willingness to do this.
- s. D. Best- Motion to request the SMT subcommittee to consider the specific substitute of courses or waiver based on interdisciplinary nature of the major. P. Kalayjian seconded. 1 abstention M/S/P
 - i. L. Fitzsimmons- Will call for them to have their syllabi for all courses by the next GEC meeting.
- t. M. Maki - Given it's not clear that everyone will get Area E or SMT substitute, there's the option to choose Area D1/D2. Proposal to collapse Area D1 and D2 into 9 units or choose between the 2- D1 or D2.
- u. L. Fitzsimmons- Proposed to keep the choosing of Area D1 or D2.
 - i. I. Heinze-Balcazar- Agreed- doesn't think they should be collapsed. The focuses are different in the 2 areas.
 - ii. P. Kalayjian- Agreed not to collapse; let students choose between Area D1 and D2.
- v. **Wordings:** For certain approved majors striving to be in compliance with the 120-unit directive, students will be allowed to take either D1 or D2. This option may not be used to double count for the major or the minor.
 - i. A. Pu; D. Best M/S/P
 - 1. Approved
 - ii. L. Fitzsimmons will email all deans, department chairs and cc, M. Maki and Provost R. Torrecilha informing them that this has been approved as an option at today's meeting for the 120 unit directive.

3. Area F FTE transfer: M. Maki

- a. He spoke with IT/technical representatives- there are 4 competing issues with no simple solution, to maintain upper division GE, all collective bargaining agreements, the integrity of the data, and Senate

resolution. At this point, there is no one solution that satisfies all issues that came up. They can't do this with APDB.

- b. The challenge is do not want 2 sets of information that do not match each floating around. The invisibility part of a shadow system is not as much an issue.
 - i. If you put HUMEN in APDB, it makes it a new department. Each semester this would be changed as instructors are changed. All this will be discussed at the Senate meeting. He will present this topic in detail at next Senate meeting, next Wednesday.
- c. Changing the course numbers was a suggestion. The numbers won't help with the APDB- it's system wide.
- d. Comment from Chris Manriquez, Chief IT Officer: Accounting problem vs. a curriculum problem. He will be working with the deans on this as well. He requests and welcomes comments/suggestions about the topic.
- e. They will present the considerations/options they have looked at and the accounting options.
- f. L. Fitzsimmons- Requested that he bring up that the course prefixes have been upheld for the integrity of the programs.
 - i. He intends to do that.

4. Proposals ECO 210 and 211 (1st reading)

- a. Tom Norman- CBAPP wants to get more involved in General Education; help faculty get in touch with freshman and get involved with university citizens and to help with the 120 unit issue.
- b. L. Fitzsimmons- Courses Learning Outcomes do not align with Area D objectives. Recommended to keep Area objectives in mind.
- c. P. Krochalk- Advised that they go through the CBAPP curriculum committee at this time.
- d. E. Magruder- Made the suggestion that the syllabus be revised by email, circulate to GEC by email.
 - i. She volunteered to help them rewrite Learning Outcomes.
- e. J. Badrtalei- there was confusion at the last GE meeting; 3 different courses were talked about at same time.
 - i. B. Yavas- Had the impression from the last meeting that the Economic courses were OK and there was nothing else submit.

- f. D. Best- Move to approve pending revised learning outcomes linked to specific course assignments and addition of computer information literacy statement. Revised syllabus will be circulated to the GEC via email for review.
 - i. M. Maki - friendly amendment- gives them the freedom to move forward
 - ii. M/S/P Approved Pending

New Business

1. Query from Earth Science: Meaning of Objective B.4

- a. K. Ganezer- The last clause, they're saying is that theories are constantly evolving. K. Ganezer will consult with J. Keyantash.

2. CIS 275 (2nd Reading)

- a. P. Krochalk- doesn't see content that relates in coursework. What are the subjects that cover the content?
- b. L. Fitzsimmons- Course objectives need to link to Area E objectives; needs more details in the assignments.
- c. Course approved pending revised syllabus clearly linking learning objectives to Area E and revision of course readings and more detailed assignments.
 - i. P. Krochalk; D. Best M/S/P Approved Pending

Adjourn: 12:05 pm.