



California State University  
**Dominguez Hills**

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Office of Academic Programs • 1000 East Victoria St. • Carson, CA 90747

## **General Education Committee**

**Monday, May 13, 2013**  
**10:00-12:00 – Provost's Conference Room**

### **Minutes- amended**

**1. Call to Order:** 10:05am

**2. Approval of Agenda**

- a. M. Suchenek moved to approve. L. Goldman seconded. M/S/P
  - i. Approved
- b. Motion to amend Old Business- Add Update on Area A2.
  - i. Approved.

**3. Approval of Minutes**

- a. April 8<sup>th</sup> and April 22<sup>nd</sup> meeting minutes were not ready for GEC's review.
- b. M. Suchenek- suggested the minutes be distributed to GEC via email and GEC vote via email. M/S/P
  - i. Minutes will be distributed and reviewed independently. Respond by 9pm on May 22<sup>nd</sup>; Reply to all with recommendations for revisions and votes.
  - ii. L. Fitzsimmons- If no response for recommendations is received by the given time, it will be assumed an 'approval' of the minutes.

**4. Old Business**

**Update on Area A2 (amended item)**

- a. CSC 121- Computer Science did make revisions and linked their course objectives to Area A2 objectives. Course proposal was forwarded to UCC; it was forwarded to Senate.
  - i. M. Maki- UCC approved the proposal.
- b. P. Krochalk- There was a huge discussion regarding GE and requirements by the GE committee. Discussion of making changes to the GE package can't be made alone. Need to be involved with other parties.

- c. P. Kalayjian- No one disputes GE's right or authority to substitute one course in HUM/SMT. Questions came in with the waiver of D1/D2. They felt that was beyond the scope. There should be greater consultation with waivers.
- d. M. Maki- Agreed with P. Kalayjian regarding discussion of D1/D2. Does GE have the right to change, then, can Senate challenge? This all led to larger discussion.
  - i. What's the relation of GE and Senate? It recently changed. Senate used to generally 'accept' GE's reports. There seems to be a lack of clarity in the charge that's been given. What is the authority/relation?
- e. M. Suchenek- GE used to be independent to Senate. He believes GEC's charge is specific enough.
- f. M. Maki- Incoming Senate chair Jerry Moore spoke at the last Senate meeting. He identified looking at the GE package in the incoming year. That will be an issue.
- g. L. Fitzsimmons- It was under him that GE was put under Senate's jurisdiction. She pointed out, it is important that Senate transcend; don't use GE as vehicle of political interest.

### **Area Assessment Update**

- a. **Philosophy: PHI 101, PHI 102, PHI 120**- Called for department to resubmit because it was incomplete. The online syllabi were not submitted.
  - i. Course syllabi that were submitted require revision- Course objectives were not linked to the GE Area objectives. Grading scales were incomplete; grade inflation of papers. Recommended considering measures against grade inflations. Update DSS Statement with correct contact information. Add Computer Information Literacy Statements. Grammatical errors throughout.
    - 1. Suggested a deadline of November or December to respond.
    - 2. M. Suchenek- Suggested an earlier date in October or start of November.
  - ii. E. Magruder- Recommended giving the department an entire semester. They would need another offering of the courses to collect the student work if necessary for a whole review.
  - iii. L. Fitzsimmons- Suggested start of spring to resubmit to give them time to collect data.
  - iv. M. Suchenek- Motion to accept. L. Skiffer seconded. M/S
  - v. L. Fitzsimmons- Will ask department to resubmit at start of spring semester.
- b. Chicana/o Studies- E. Magruder and P. Kalayjian- There are 5 courses in Chicana/o Studies (CHS).

- i. CHS Department chair asked them to identify which GE Learning Outcomes need to be met. Commented that this was a very tedious process. Asked the process be simplified; provide workshops, feedback regarding the process.
- ii. There's good work but some items were missing. Work samples are not labeled; this made it difficult for the reviewer to identify/review the materials. There was no instructor feedback, only grades on student work.
- iii. Syllabi- Learning Outcomes- it does not seem the instructors know the course objectives need to be linked with the Area objectives in the catalog.
- iv. CHS 200- Meets several but not all objectives in D2. Raises an issue of how that category is functioning.
- v. Area C- Opportunity for creativity. Courses meet the outcomes; there is some ambiguity in creativity.

## 5. New Business

### **HUM 310 American Musical Theatre– Bill DeLuca**

- a. B. DeLuca- Course is the grandest integration of the arts; human expression. Added more music and dance. Includes 3 speeches for students- assignments based on his experience in GE.
- b. P. Kalayjian- Recommended elaborating the Computer Literacy Statement.
  - i. The DSS Statement needs to be updated to the new location.
- c. M. Maki- Asked how many music major take the course.
  - i. B. DeLuca – Does not think he has had any; would love to have more.
- d. B. DeLuca – Asked when will they roll back to 45 students? Current enrollment is 60 students which is too many.
  - i. L. Fitzsimmons- Humanities appealed this issue to the CAH dean. She is hoping that with finances there is hope for that student enrollment. Maybe M. Maki can talk to the Provost about this issue. Some success has been sacrificed.
- e. B. DeLuca – Noted that faculty outside of Theatre Arts can teach the course; example Music faculty.
- f. Asked if there was a reason that the HUM 200 prerequisite for HUM 300 courses was not being enforced. Students take HUM 300 courses before HUM 200.
  - i. M. Maki- The problem they are addressing deals mostly with transfer students; they work with major advisors.

- g. L. Fitzsimmons- The University Advisement Center (UAC) needs to give advisement to transfer students.
- h. P. Kim- There are some issues with HUM 200. It is very unique to CSUDH. Many complexities to making sure students have met the requirement. There are issues with Admissions and Records.
  - i. They've requested that the UAC do not see 1<sup>st</sup> semester transfer students. They don't get an opportunity to get a full audit. In that time, students may have registered for their upper-division GE courses that they know they have to take.
  - ii. They're doing everything they can to reconcile these issues with Admissions and Records so requirements can be accurately reflected on the student's pages.
  - iii. This is the first summer that a New Student Orientation is for transfer students only.
- i. M. Maki- There are several problems; the idea of putting holds on upper division GE's until certain requirements are filled or approved; it can be done with some consequences.
- j. P. Krochalk moved to approve course pending revised DSS Statement and Computer Information Literacy Statement. D. Best seconded. M/S/P

## **6. Old Business, con't.**

### **GE Objective Revisions (Area B)**

- a. L. Fitzsimmons- UCC chair Cathy Jacobs came to GE talking about limiting the number of GE Area objectives. Asked the question regarding Area B objectives.
  - i. Called to consider aligning Area objectives with the 5 WASC Core Competencies, reducing the objectives and help with assessment.
- b. Dr. Price in Physics volunteered to revised Area B subcategory.
  - i. L. Fitzsimmons asked for an update- He is still working on it; should have it done soon.
- c. M. Suchenek- Commented that we need to be careful with the language and wording of the revisions.
  - i. We're close to where we should be; does not want us to see us make quick changes. Need to bring up the EO from the Chancellor's Office.
- d. L. Fitzsimmons- Need to bring into this people from Area B. There needs to be agreement by all. This is an opportunity to identify what they mean.

### **FTE Transfer Update**

- a. L. Fitzsimmons- Senate called for a taskforce. The Subcommittees were called to deliberate on the documents submitted by M. Maki.

- i. SBS/ I. Heinze-Balcazar reported at the last meeting.
- b. The Subcommittee coordinators attempted to meet with Senate Chair.
  - i. SBS- option 3. SMT- No report. HUM- No vote.
- b. Concerns: Procedural concerns that subcommittees have not been consulted; pedagogical concerns- watering down of interdisciplinarity; meeting LEAP from CO; labor issues- lecturers would be affected.
  - i. All this information has been reported to the Senate chair.

## 7. Open Forum

- a. M. Suchenek- Next year, develop criteria for deliberation of courses. Suggestion if we could add to agenda, some of GEC members and outsiders, ad hoc **taskforce** to create a starting point, guidance to committee.
  - i. L. Fitzsimmons- Create a statement.
- b. M. Suchenek- Hardly sees a course that completely satisfies objectives. No formal criteria of how the committee judges courses in question.
  - i. L. Fitzsimmons- Take into consideration including core competencies.
- c. P. Krochalk- Asked for an update on the review of her program course HEA 468.
  - i. L. Fitzsimmons asked for an update from the SBS subcommittee.
  - ii. E. Magruder- I. Heinze-Balcazar contacted her/proxy. Spoke to this. SBS is not in favor. Taking the same of Music; needs a broader sense of the campus.
  - iii. P. Krochalk- The course title is Multicultural Health. It was proposed to meet SBS objectives and to be taken by all students. Offers opportunity to provide alternative courses during this time of campus growth when GE would have to increase their faculty.
- d. The issue should be referred to the Senate.**
- e. M. Suchenek- Suggested putting this on the fall agenda for discussion.
- f. L. Skiffer- Going to be a sabbatical for a year. Will have a representative from Sociology coming.

## 8. Adjourn: M. Suchenek/L. Skiffer

- a. M. Suchenek- moved to elect a chair of the committee. Suggested that it's a good idea that it be someone who is on the committee.
- b. 11:30 am Adjourn**