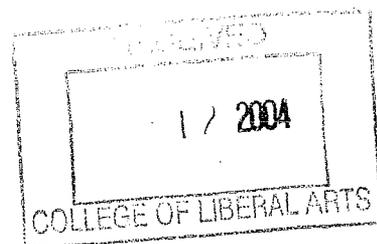


ART DEPARTMENT RTP GUIDELINES



RESEARCH AND CREATIVITY

Evidence of continuous pursuit of scholarly research:

1. Articles, catalogue essays, books, or manuscripts dealing with art history, criticism, creative processes, aesthetics, or philosophy are evidence;
2. Research in progress, articles in refereed journals, textbooks, manuals, Illustrated books, and non-traditional formats are acceptable;
3. Art related lectures and presentations of papers are recognized as scholarly activity;
4. Curating art exhibits and collections;
5. Consulting;
6. Writing of grant applications for internal and external funding.

Evidence of continuous pursuit of creative activities:

1. Original work in any medium is evidence;
2. While exhibition, production, or publication are preferred, work will also be judged on its intrinsic merit;
3. Collaboration in artistic endeavors with others;
4. Production design;
5. Consulting;
6. Writing of grant applications for internal and external funding.

TEACHING PERFORMANCE

Evidence of excellence in teaching:

1. Course syllabi, assignments, and examinations;
2. Ability to fit content and teaching strategies to the level and purpose of each

course;

3. Keeping current in the field and continuously incorporating new material into course information;
4. Independent work with students, coordinating student internships, and sponsoring students in research competitions;
5. Student evaluations;
6. Overseeing and maintaining instructional facilities, such as computer laboratories.

COMMUNITY SERVICE

Evidence of effective functioning in the institution and the community

1. Participation in department, college, and university committees;
2. Effectiveness in student advisement;
3. Representation of the university in community groups;
4. Participation in arts organizations activities and holding office in local or national professional organizations;
5. Coordination of community service learning projects.

Policy and Procedures for Annual Conference to Review Scholarship and Creative Activity

A faculty member may request an annual conference with the dean and department chair to review his/her scholarship and creative activity. The request is to be made in writing. Such a conference will be arranged by the department chair within ten (10) working days of the time the request is received by the chair.

A written record of the conference shall be made by the chair. Copies of this record shall be provided to the dean and to the faculty member who requested the conference.

Revised September 15, 2004

RTP GUIDELINES FOR RESEARCH AND CREATIVITY
ART DEPARTMENT

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