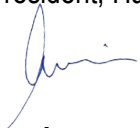


MEMORANDUM

TO: All Employees

FROM: Karine Shirinian
Associate Vice President, Human Resources

DATE: January 8, 2021 

SUBJECT: **Holiday Calendar, January 2021 – December 2021**

Below is the University's holiday schedule for the 2021 Calendar Year:

2021 Holidays:

Friday, January 1, 2021	New Year's Day
Monday, January 18, 2021	Martin Luther King, Jr. Day
Wednesday, March 31, 2021	Cesar Chavez Day
Monday, May 31, 2021	Memorial Day
Monday, July 5, 2021	(In lieu of Independence Day)
Monday, September 6, 2021	Labor Day
Thursday, November 11, 2021	Veterans Day
Thursday, November 25, 2021	Thanksgiving Day
<u>Friday, November 26, 2021</u>	<u>Campus closed, not a holiday*</u>
Friday, December 24, 2021	(In lieu of Christmas Day)
Monday, December 27, 2021	(In lieu of President's Day)
Tuesday, December 28, 2021	(In lieu of Lincoln's Birthday)
Wednesday, December 29, 2021	(In lieu of Admission Day)
Thursday, December 30, 2021	(In lieu of Indigenous People's Day)
Friday, December 31, 2021	(In lieu of New Year's Day)

* The campus will close on Thanksgiving Day and the day after Thanksgiving so employees can enjoy the holidays. **The day after Thanksgiving is a non-paid campus closure day. However, employees may exercise options that will allow them to get paid.** Each employee covered by a collective bargaining agreement should review the holiday article in their contract. All of the CSU System contracts can be viewed at the following site: <http://www.calstate.edu/hr/employee-relations/>. If you review your contract and still have a question, please contact your MPP manager who will provide you with assistance.

Religious Holidays:

To observe religious holidays not designated by the State of California as official holidays, employees may use accumulated leave time, i.e. vacation, personal holiday or compensatory time off. Within operational needs for the staffing of the department, supervisors are encouraged to permit employees to use such leave time for religious purposes.